

# LIVE ONLINE WORKSHOP INSTRUCTIONS

## **MARK YOUR CALENDAR FOR UPCOMING LIVE ONLINE WORKSHOPS**

Make sure you never miss a workshop. Reminders are not sent out so enter the dates on your calendar now. The most up-to-date list of dates and times for the workshops is found on the [main website](#).

## **JOINING MEETINGS ON THE DAY THEY TAKE PLACE**

All workshops will happen in the same Zoom meeting room. Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/2065252044>

Or iPhone one-tap (US Toll): +14086380968,2065252044# or +16465588656,2065252044#

Or Telephone:

Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)

Meeting ID: 206 525 2044

### **International Numbers Available Here**

[\[https://zoom.us/zoomconference\]](https://zoom.us/zoomconference)

For additional help joining the meeting, you might look at **this video** [\[https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-\]](https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-) for help.

Additionally, you can test your connection to Zoom **here**

[\[https://zoom.us/test\]](https://zoom.us/test).

## **VIEWING RECORDED WORKSHOPS ON THE MEMBERSHIP SITE**

If you want to view a recorded meeting, you will first need to **log on to the membership website** [<https://seed-communities.com/wp-login.php>].

As they are available, videos are posted, with a password for viewing the video just below the video itself. When appropriate, related power points and/or handouts are also posted below the video.

In order to get the recordings to you quickly, we typically post an unedited version as soon as possible (usually 3-4 days after the event). Within a week or two, we update the membership page to show the edited version of the recording.

As always, please ask Tamara ([tamara@carolsanfordinstitute.com](mailto:tamara@carolsanfordinstitute.com)) if you have any trouble finding or viewing any materials on the membership site.